

■ Leadership
■ Skills
■ Foundation

Centre of Excellence

Terms and Conditions



Centre of Excellence

Terms and conditions

1. About these terms and conditions

These terms and conditions are for a centre that agrees to become a Leadership Skills Foundation Centre of Excellence. An agreement will only be made once the centre has applied to become a Centre of Excellence, completed the Centre of Excellence Agreement Form and the status of Centre Excellence is awarded.

These terms and conditions are solely for being a Leadership Skills Foundation Centre of Excellence. The Qualification Centre Terms and Conditions, or the equivalent terms and conditions for the award delivered by a centre, details the requirements and obligations of being a centre with the Leadership Skills Foundation.

2. Obligations of centre to be a Leadership Skills Foundation Centre of Excellence

As part of being a Leadership Skills Foundation Centre of Excellence, your organisation must:

- 2.1. comply with the relevant terms and conditions for being a qualification centre or award centre;
- 2.2. meet the minimum criteria for being a Leadership Skills Foundation Centre of Excellence, to include:
 - 2.2.1. **Believe**
Be able to demonstrate and evidence how your leadership course(s) have impacted the self-belief of your learners/delegates.
 - 2.2.2. **Lead**
Share good practice examples of leadership opportunities that your learners/delegates have experienced and how this has benefited them and others.
 - 2.2.3. **Succeed**
Provide evidence of success for learners/delegates, tutors, your organisation and the wider community that the course has influenced.
- 2.3. comply with all brand guidelines, style and consistency guidelines and any logo and brand use documentation supplied by the Leadership Skills Foundation in relation to the Centre of Excellence status;
- 2.4. recognise the status of Centre of Excellence for the agreed period (e.g. an academic year and in accordance with clauses in section 3);
- 2.5. provide relevant information for the renewal process as required by the Leadership Skills Foundation;

- 2.6. support our research and impact data collation throughout your application and the provision of impact survey responses and case study materials in a timely manner as reasonably requested. Depending on your consent, this may be used in promotional materials on our website and other publications (please refer to the Data Sharing Agreement for details).

3. Term and termination

- 3.1. The initial term of an agreement is 12 months from the date of the agreement being made.
- 3.2. Either party must give no less than two weeks' notice in writing to terminate the agreement with effect from the end of the 12-month period.
- 3.3. Where neither party has terminated the agreement, the agreement will end after the 12-month term.
- 3.4. The agreement may be terminated forthwith by either party by notice in writing to the other if:
 - 3.3.1. the other commits a material breach of this agreement, or other Leadership Skills Foundation terms and conditions and associated policies, and (in the case of a breach capable of being remedied) has failed to remedy such breach within 30 days of a request in writing from the other party asking it to do so; or
 - 3.4.2. the other party shall cease to function or to trade, be unable to pay its debts, become insolvent or be placed in administration, liquidation or receivership.

4. Declaration

- 4.1. On agreeing to become a Leadership Skills Foundation Centre of Excellence, the centre warrants and undertakes to the Leadership Skills Foundation that:
 - 4.1.1. it is free to enter into an agreement and is not bound by, and not aware of, any circumstances which would prevent the centre from complying with these terms and conditions;
 - 4.1.2. all information supplied by the centre for the purposes of Centre of Excellence status is complete, true, and accurate;
 - 4.1.3. it shall perform its obligations under the agreement with due care, skill and diligence.

 **Leadership
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Believe. Lead. Succeed.

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